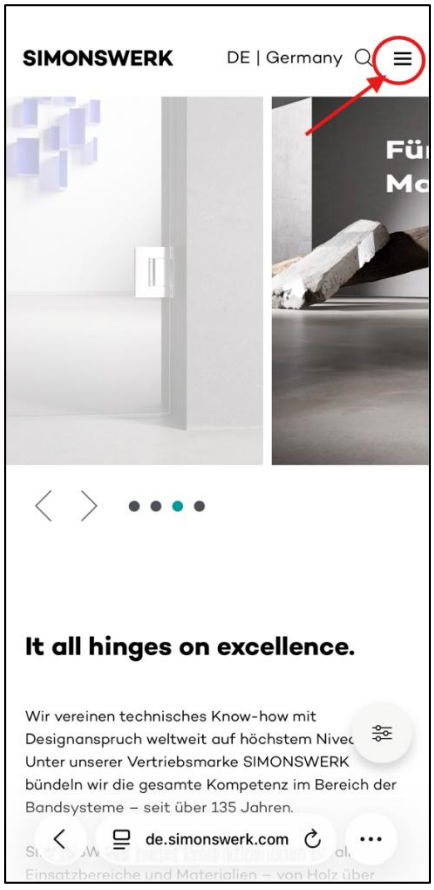
Quick Guide to Using the HU Scanner

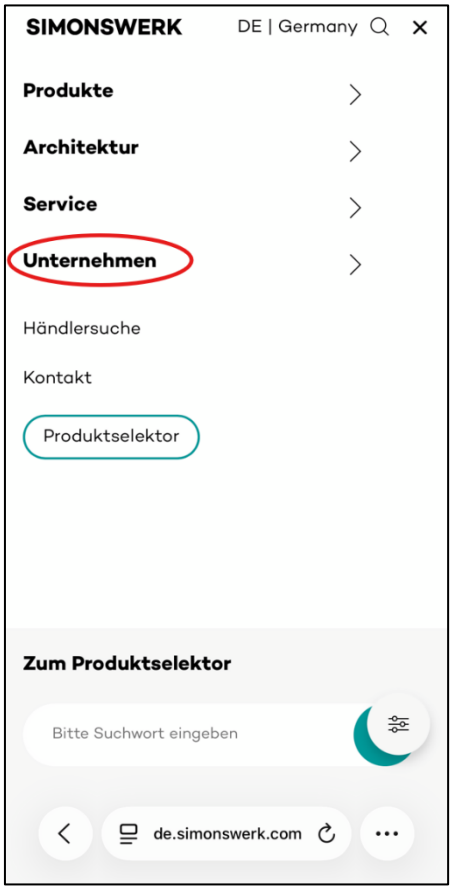
To identify goods in the incoming goods area of a subcontractor, SIMONSWERK provides a free scanner for handling units (HU scanner). Scanning a barcode on the small load carriers (KLTs) delivered by SIMONSWERK displays all information relevant to the order, such as the order, material number, quantities, drawing data, parts list data, etc. The barcode is permanently attached to our KLTs and is linked to the order contained in the KLT upon dispatch:



1. Logging in to the portal:
The HU scanner can be used with any standard smartphone or scanner. To open the scanner, open the website http://www.simonswerk.de on the device:

On the page, select the menu in the top right and then click „Unternehmen“.

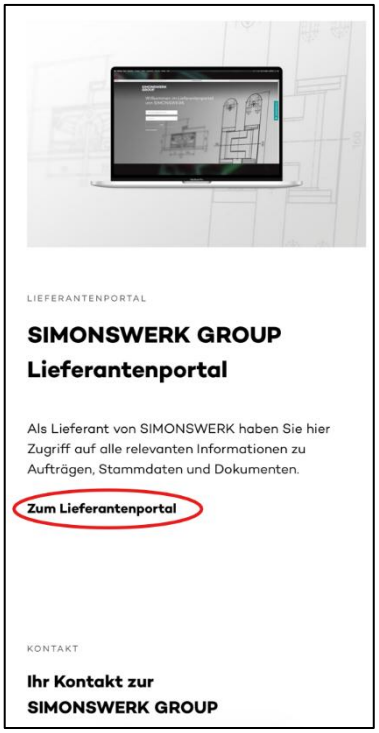




Now select the „Beschaffung“ section. Then click „Lieferantenportal“ to access the link to our portal, or alternatively scroll down.

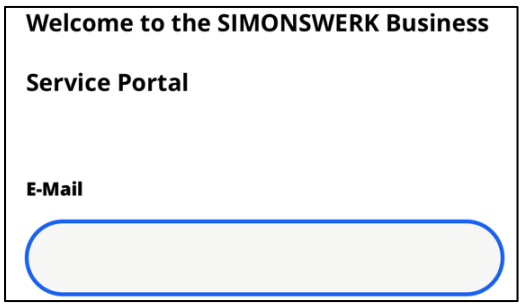






Clicking „Zum Lieferantenportal“ takes you to the protected supplier area.

Enter your personal login details in the login screen that opens. You will receive the login details from your contact in SIMONSWERK Purchasing.

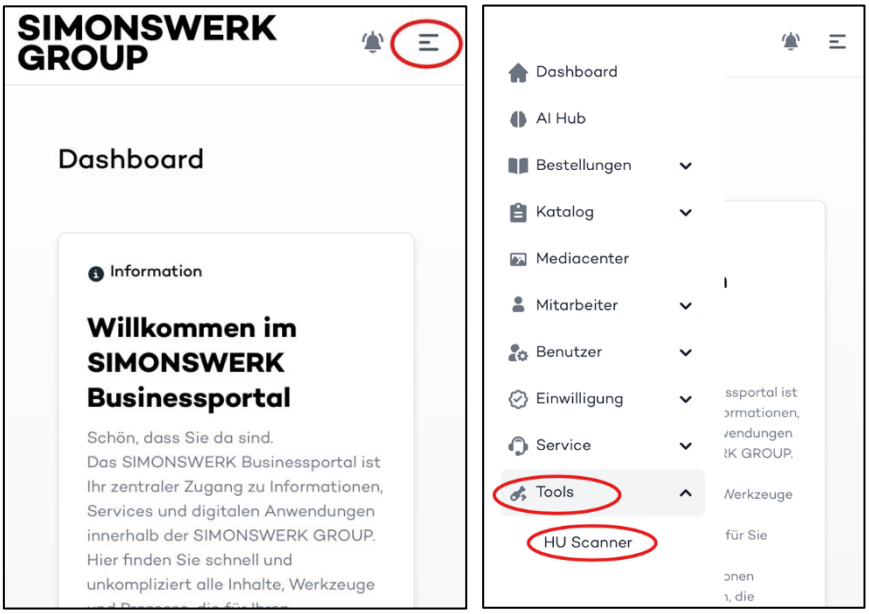


After logging in, you will be on the home page of our portal.

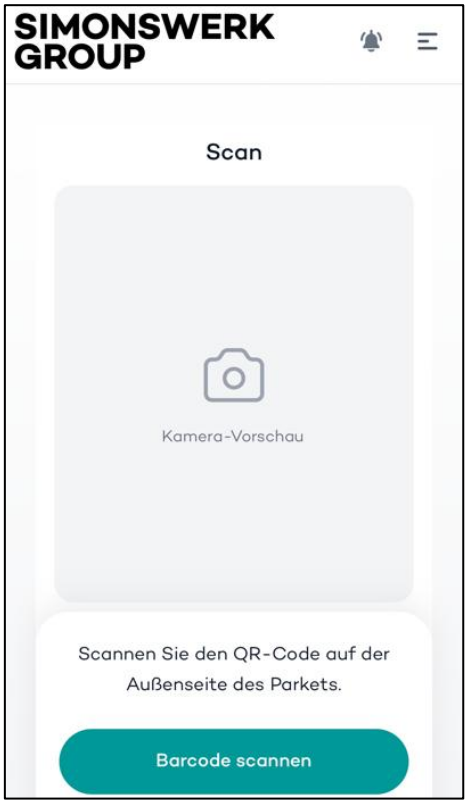
We recommend saving the path to the login page, or even directly to the HU scanner (see section 2), as a browser bookmark.

2. Using the HU scanner:

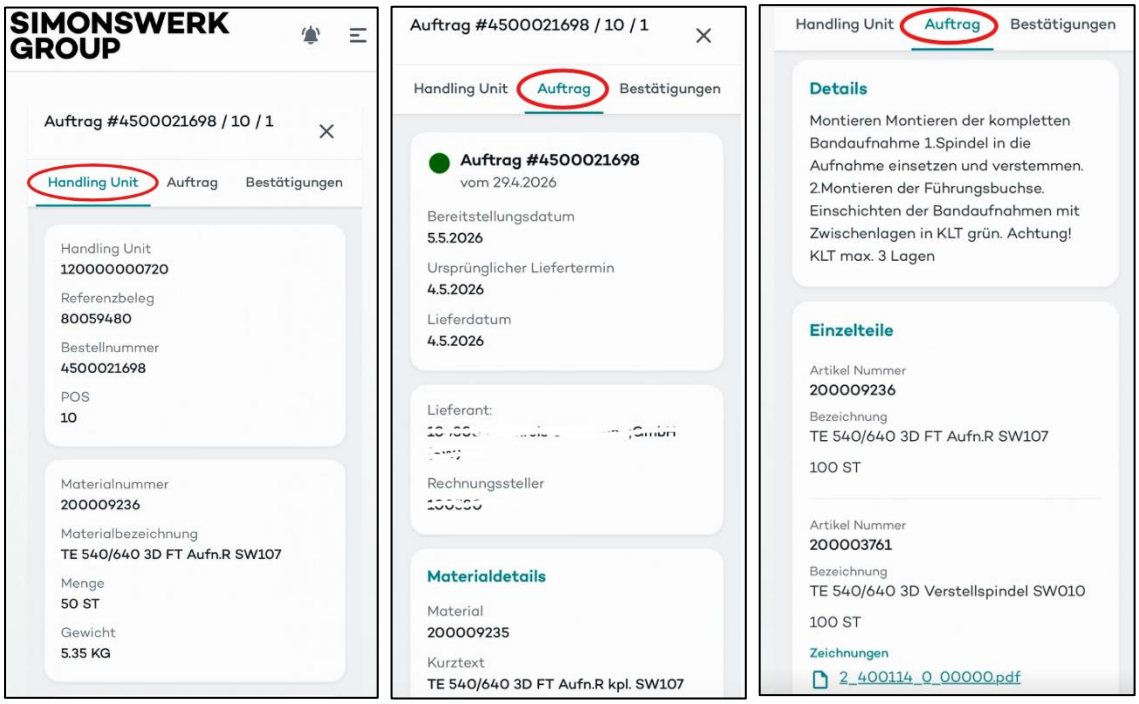
After logging in, the general dashboard of our portal opens. From here, you can use the menu function to navigate to the enabled sections of our portal. To do so, click the menu button in the top right. In the menu that opens, expand the „Tools“ category. You can then click „HU-Scanner“ to start it.



After opening it, the camera preview and the „Barcode scannen“ button are displayed.



Clicking the button opens the camera and captures the barcode. When the barcode is recognized, all data for the associated order is retrieved automatically. All information can be accessed using the tabs.



3. PC scanner or manual entry:

If no scanner is available, or if a scanner connected to a PC is being used, the HU number can be entered in a text field. To do this, click „Manuelle Eingaben“ below the „Barcode scannen“ button.



Clicking this entry opens the corresponding input page.



After entering or pasting the barcode number, the order can be loaded.